

National Pingtung University of Science and Technology Enforcement Rules for the Regulations for the Evaluation of Full-Time Teachers

June 2, 2025 Amendments passed at the 77th University Council meeting (amendments to Articles 5 and 15; addition of Article 13; revisions to the text of Articles 2, 8, 10 through 12, 14, and 16 through 18)

Article 1

In accordance with Article 3 of the National Pingtung University of Science and Technology Regulations for the Evaluation of Full-Time Teachers (hereinafter referred to as “the Regulations”), the National Pingtung University of Science and Technology Enforcement Rules for the Regulations for the Evaluation of Full-Time Teachers (hereinafter referred to as “these Enforcement Rules”) are hereby formulated.

Article 2

The phrase “shall undergo evaluation upon the completion of every three academic years” as referred to in Article 2 of the Regulations means that, in the academic year following the completion of three academic years from the date a full-time teacher assumes employment at the University, the teacher shall, except in circumstances prescribed in Article 5 of these Enforcement Rules under which the teacher “may be exempt from evaluation” or “is exempt from evaluation during the term of office,” complete evaluations in “teaching,” “research (including industry–academia collaboration),” and “counseling and service” in accordance with the schedule set by the University. Each teacher shall undergo evaluation at least once every three academic years and shall complete such evaluation no later than the academic year following the expiration of each three-academic-year period.

Administrative matters related to the evaluation shall be handled by the Personnel Office. The Departmental, College, and University Teacher Evaluation Committees (hereinafter collectively referred to as the “Teacher Evaluation Committees”) shall be responsible, respectively, for the preliminary evaluation, secondary evaluation, and approval for recordation of teachers, and the evaluation shall be conducted during the spring semester of each academic year.

Article 3

The phrase “shall serve as reference information for the review of matters

related to teacher reappointment, promotion, and advanced studies” as referred to in Article 2 of the Regulations means that when full-time teachers of the University encounter any of the following circumstances, the evaluation results from the most recent three academic years shall be examined as the basis for reviewing whether the relevant matters under the applicable regulations may proceed.

- I. Reappointment: In accordance with the University’s Regulations for the Appointment and Promotion Review of Full-Time Teachers, when processing teacher reappointment, the teacher’s evaluation results for the most recent three academic years shall be reviewed. If the evaluation result is “pass,” reappointment shall be granted in accordance with the prescribed appointment term. If the re-evaluation result is “fail,” non-reappointment shall be reviewed in accordance with the prescribed procedures upon expiration of the appointment term.
- II. Promotion: Teachers whose evaluation result is “fail” may not apply for promotion until they have passed the re-evaluation.
- III. Advanced studies: In accordance with the University’s Directives for Teachers Applying for Lecturing, Research, or Advanced Studies, teachers applying for advanced studies, research, or lecturing shall have applied for and passed an evaluation within the three academic years preceding the application year. This requirement shall not apply, however, where a teacher was not yet eligible to apply for evaluation prior to applying for advanced studies, research, or lecturing.

Article 4

The evaluations in “teaching,” “research (including industry–academia collaboration),” and “counseling and service” as referred to in Article 2 of the Regulations, including their evaluation items, basic thresholds, and passing criteria, shall be conducted in accordance with the University’s Teacher Evaluation Criteria Table (as attached).

Article 5

Full-time teachers of the University who fall under any of the following circumstances may be exempt from evaluation:

- I. Those who have applied for resignation or retirement upon expiration of their current appointment term and whose applications have been approved.
- II. Those who are 60 years of age or older and have served at the University for 10 years or more.
- III. Those who have been elected as Academicians of Academia Sinica, have been awarded the Academic Award by the Ministry of Education, or have served as National Chair Professors.

During the period in which full-time teachers of the University serve as second-level **or higher administrators of quota-based units, they may be exempt from evaluation.** Upon completion of such administrative service, the calculation of three academic years of teaching for evaluation shall be recommenced in accordance with Article 2 of these Enforcement Rules. **This provision shall not apply, however, where the continuous term of service in a second-level or higher administrative position is less than one academic year.**

Article 6

Full-time teachers of the University shall not be subject to evaluation during periods in which they are approved by the University to take long-term sick leave; overseas lecturing; research; full-time advanced studies; sabbatical research leave; secondment; parental leave; or pregnancy and childbirth (counted as one year).

After the reasons for exemption from evaluation specified in the preceding paragraph no longer apply, the teacher shall exclude such periods from the calculation of evaluation-eligible years, and shall combine the remaining accumulated years from the most recent evaluation to apply for evaluation.

Article 7

Except for circumstances under which evaluation is not required as listed in Articles 5 and 6, all full-time teachers of the University shall undergo evaluation within the time limit prescribed in Article 2 of the Regulations. Any teacher who fails to submit an application for evaluation within the required evaluation period shall be deemed to have failed that evaluation.

Article 8

Technical experts at all levels of the University who are appointed by analogy to teacher ranks may, with respect to their “research” performance, submit “work achievements or special accomplishments” attained during the evaluation period as

evaluation materials.

The determination of the “work achievements or special accomplishments” referred to in the preceding paragraph shall be made by the Departmental and College **Teacher Evaluation Committees** to which the teacher belongs, based on the teacher’s performance in work achievements or special accomplishments during the evaluation period, and a score shall be assigned accordingly. For the purpose of implementing such determinations, the Departmental and College **Teacher Evaluation Committees** may formulate separate operating rules.

Article 9

For evaluations of teaching assistants under the former system, the “counseling and service” evaluation score shall constitute the overall performance, and qualification shall be determined individually based on the qualifying threshold for that item.

Evaluations of teaching assistants under the new system shall be conducted *mutatis mutandis* in accordance with the preceding paragraph; however, the evaluation procedures shall follow administrative procedures and be submitted to the President for approval, and shall not be subject to the evaluation procedures prescribed in Article 10 of these Enforcement Rules.

Teaching assistants appointed before March 21, 1997, the implementation date of the amendments to the Act Governing the Appointment of Educators, are classified as “former-system teaching assistants,” while those appointed after the implementation of the amended Act are classified as “new-system teaching assistants.”

Article 10

The teacher evaluation procedures and workflow referred to in Article 4 of the Regulations are as follows:

I. Application and self-evaluation:

Teachers shall conduct self-evaluation in accordance with the scoring items set forth in the University’s Teacher Evaluation Scoring Table. The items in each Evaluation Criteria Table shall be determined based on the data recorded in the Ministry of Education’s Base DataBase of Higher Technological and Vocational Education. Where such data are

insufficient, the teacher under evaluation shall additionally provide a list of relevant supporting materials, which shall be appended to the file and submitted to the **Teacher Evaluation Committees** at all levels for review.

II. Preliminary evaluation:

The Teacher Evaluation Committee of the department, graduate institute, degree program, center, or the Office of Physical Education (hereinafter referred to as the “Departmental **Teacher Evaluation Committee**”), as well as the relevant administrative units, shall conduct factual verification and administrative review of the achievements listed and supporting materials provided by the teacher under evaluation, or shall provide comments.

The Departmental **Teacher Evaluation Committee** shall then conduct a preliminary evaluation of the teacher based on the self-evaluation materials, with reference to the verification results of the teacher’s performance provided by the teaching and administrative units.

III. Secondary evaluation:

Based on the supporting materials of teachers compiled and submitted by each department to the respective college following the preliminary evaluation, the College **Teacher Evaluation Committee** shall conduct an assessment against the passing thresholds and determine any restrictions on rights, and shall then submit the results to the University **Teacher Evaluation Committee** for review and recordation.

IV. Review and recordation:

The University **Teacher Evaluation Committee** shall review and place on record the teacher evaluation results as determined by the colleges and may, where necessary, state specific reasons to directly amend the college’s secondary evaluation results or return the case for further deliberation.

Article 11

When the Departmental, College, or University **Teacher Evaluation Committees** convene meetings to conduct teacher evaluations, at least two-thirds of the total committee members shall be present, and a resolution may be adopted only

with the consent of two-thirds of the members present.

When **Teacher Evaluation Committees** at all levels, as well as teaching and administrative units at all levels, conduct data reviews, verifications, or preliminary evaluation, secondary evaluation, and review and recordation in accordance with Article 10 of these Enforcement Rules, they shall not be subject to the restriction of lower-level prior review before higher-level review.

Article 12

When **Teacher Evaluation Committees** at all levels conduct review or deliberation on teacher evaluation cases, any committee member whose own interests are involved, or whose spouse or relatives by blood or marriage within the third degree of kinship are involved in the reviewed individual or case, shall recuse themselves and shall not participate in the discussion or deliberation.

Where a teacher under evaluation has specific facts sufficient to indicate a risk of biased review on the part of a **Teacher Evaluation Committee** member with respect to the teacher concerned, the teacher may, upon approval by the **Teacher Evaluation Committee** at the relevant level, request that such member recuse themselves from the review. A committee member who is required to recuse themselves from review may not refuse to do so.

Article 13

Where, upon review by the College Teacher Evaluation Committee, a teacher is found to fall under any of the following circumstances, the relevant evaluation indicator item(s) shall not be counted.

- I. Teachers who have been indicted by prosecutorial or investigative units for alleged fraudulent claims of research funds.**
- II. Teachers who have been investigated by auditing units in connection with procurement cases and for whom illegal conduct or dereliction of duty has been substantiated.**
- III. Teachers who, without following the University's administrative approval procedures, directly enter into contracts with various agencies to accept commissioned research, or who concurrently hold positions in professional associations and accept commissioned projects in the name of such associations, where the contracts are not**

executed in the name of the University.

IV. Teachers who have violated the teacher appointment contract, Code of Teacher Ethics, regulations governing the review of teacher qualifications, academic ethics management and self-regulation guidelines, or the Regulations for the Prevention of Campus Gender-Based Incidents, or other related regulations.

V. Other acts of misconduct that are determined by the College Teacher Evaluation Committee to be ineligible for inclusion.

Article **14**

When **Teacher Evaluation Committees** at all levels review or deliberate on teacher evaluation cases, they may, as necessary, invite relevant units or personnel to attend the meeting in a non-voting capacity.

Article **15**

Teachers **who** fail the evaluation shall, in addition to undergoing re-evaluation within the period prescribed by the Regulations, be subject to restrictions on certain rights and receive counseling in the following respects:

- I. From the academic year in which the teacher fails the evaluation, no seniority-based salary increment shall be granted, **nor shall any internal University awards or subsidies be issued.**
- II. The teacher **shall not be eligible to receive** compensation for teaching hours exceeding the prescribed load, engage in off-campus concurrent employment (teaching), **apply** for promotion (except for cases subject to a promotion deadline), or apply for sabbatical research leave, advanced studies, or other benefits.
- III. The teacher's affiliated college shall coordinate with the department to provide necessary counseling and assistance.

The term "necessary counseling and assistance" as referred to in the preceding paragraph means that the affiliated college shall coordinate with the relevant departments to assist the teacher in measures such as understanding techniques for drafting or applying for research projects, enhancing teaching contributions, and increasing opportunities for administrative service, among others.

Article **16**

Teachers who fail the evaluation may, within 30 days from the day following receipt of the University's evaluation notification, submit a petition with stated reasons and relevant supporting evidence to the University **Teacher Evaluation Committee**. The University **Teacher Evaluation Committee** may, in accordance with Subparagraph 4 of Article 10 of these Enforcement Rules, return the case to the Departmental and College **Teacher Evaluation Committees** for re-review or reassessment of performance before deliberating the case again.

Where a teacher remains dissatisfied with the result of the petition, the teacher may file an appeal with the Teacher Appeal Review Committee in accordance with the Organizational and Review Directives for the Teacher Appeal Review Committee of the University.

Article 17

Matters not provided for in these Enforcement Rules shall be handled in accordance with the relevant regulations of the Ministry of Education and the University.

Article 18

These Enforcement Rules and any amendments made hereto shall be implemented upon review and passage by the University **Teacher Evaluation Committee**, the Administrative Meeting, and the University Council.

Teacher Evaluation Teaching Criteria Table

(Each item shall be determined based on the data recorded in the Base DataBase of Higher Technological and Vocational Education; for portions not covered by the database, the relevant administrative units shall provide the information, and where such units are unable to do so, the teacher under evaluation shall separately provide supporting materials)

I. Teaching

	Item	Basic Threshold	Passing Criteria
A1 Basic Items	<ol style="list-style-type: none"> 1. The teaching hours for each academic year shall meet the basic teaching hour requirements prescribed for teachers of each academic rank. 2. Courses shall be scheduled on at least three days per week in each semester (except where special approval has been granted). 3. Full-time teachers in general departments, graduate institutes, or programs shall, within the evaluation period, have supervised at least three groups of practical project students, three graduate students, or three off-campus or industry internship students. Teachers of the Center for General Education shall offer three or more general education courses per semester, regardless of subject area (covering three classes or more). Teachers of the Office of Physical Education shall offer four or more physical education courses per semester, or as otherwise recognized by the Office of Academic Affairs. For teachers seconded to the Center for General Education, courses offered in other departments or graduate institutes may be aggregated for calculation purposes. 4. During the evaluation period, the teacher shall have participated in six or more teaching-related workshop activities. 	Items 1–4 must all be satisfied (On-campus data shall be provided by the relevant administrative units)	Each teacher shall, during the evaluation period, meet the A1 Basic Items and achieve at least three A2 Bonus Items
A2 Bonus Items	<ol style="list-style-type: none"> 1. For each course taught in each semester, the teaching questionnaire survey results for required (elective) courses shall have a score of 80 or above, with the number of respondents reaching at least one-half of the enrolled students. (To be provided by the administrative unit) 2. Within the evaluation period, the teacher has served as an off-campus internship counseling teacher for a summer session or a full semester, and has duly fulfilled responsibilities including course and internship planning, evaluation and selection of internship institutions, compliance with internship agreements, pre-internship orientation, and counseling and on-site visits, and has submitted the counseling records to the relevant departments or graduate institutes for reference before the semester grade submission deadline. (To be provided by the department or graduate institute) 3. Within the evaluation period, the teacher has actually participated in the promotion of various projects related to the improvement of teaching, such as the Ministry of Education Higher Education SPROUT Project, University- or college-level teaching 	At least three (inclusive) of Items 1– <u>17</u> must be satisfied	

	<p>improvement projects, educational accreditation, or Ministry of Education evaluations of technological universities, and can provide specific supporting evidence. (To be provided by the teacher)</p> <ol style="list-style-type: none"> 4. Within the evaluation period, the teacher has passed the Ministry of Education’s digital learning certification. (To be provided by the administrative unit) 5. Within the evaluation period, the teacher has offered courses taught entirely in English, distance-learning courses, or courses for the Division of Continuing Education or the Overseas Chinese Youth Program. (To be provided by the administrative unit) 6. Within the evaluation period, the teacher has offered summer-session courses or remedial instruction courses in cooperation with the University. (To be provided by the administrative unit) 7. In compliance with the policy on uploading course materials online, the teacher has uploaded all teaching materials for each course taught in every semester to the University’s digital learning platform. (To be provided by the administrative unit) 8. Within the evaluation period, the teacher has served on academic affairs–related committees at the University, college, department (graduate institute or degree program), or Center for General Education level. (To be provided by the teacher) 9. Within the evaluation period, the teacher has prepared detailed course syllabi, including weekly schedules and grading methods, in accordance with the courses taught, and uploaded them to the digital learning platform. (To be provided by the administrative unit) 10. Within the evaluation period, the teacher has served as an oral examination committee member for doctoral or master’s degree examinations for students not under the teacher’s supervision. (To be provided by the teacher) 11. Within the evaluation period, the teacher has taught University- or college-designated required courses (excluding foreign language practicum courses and life services education courses). (To be provided by the administrative unit) 12. Within the evaluation period, the teacher has either offered courses to counsel students in obtaining certifications in cooperation with academic departments or administrative units (to be provided by the administrative unit), or provided counseling resulting in students obtaining certifications at least once. (To be provided by the teacher) 13. Within the evaluation period, the teacher has offered courses promoting intellectual property rights protection or gender equality. (To be provided by the teacher) 14. Within the evaluation period, the teacher has demonstrated other actual achievements, supported by evidence, that enhance teaching quality and improve students’ learning outcomes. (To be provided by the teacher) 15. Within the evaluation period, the teacher has applied for teaching-related projects of the Ministry of Education, such as the Teaching Practice Research Project, Industry Academy Project, Skill 		
--	---	--	--

	<p>Excellence Navigation Project, or Talent Cultivation Project, among others. (To be provided by the teacher – the University’s project processing form or the Ministry of Education’s approval document) (This item is implemented starting from Academic Year 2024)</p> <p>16. Within the evaluation period, the teacher has supported course offerings for senior high schools or vocational schools (such as AP courses, distinctive courses, or flexible curriculum courses), or has implemented or participated in cross-school teaching or research projects with senior high or vocational schools, whether as project principal investigator or as a participating collaborator. (This item is implemented starting from Academic Year 2024.)</p> <p>17. Within the evaluation period, the teacher has completed the SDGs indicator survey form in detail for the courses taught and uploaded it to the digital learning platform. (To be provided by the administrative unit) (This item is implemented starting from Academic Year 2024)</p>		
--	--	--	--

Notes:

1. Handling principles for the “Teaching” category:
 - (1) Evaluation achievements that were already counted in the previous evaluation shall not be counted again in the current evaluation, except in cases of re-evaluation.
 - (2) Where a teacher has taken sabbatical research leave or advanced studies, the teacher under evaluation may, after excluding the period of sabbatical leave or advanced studies, combine the remaining accumulated years from the previous evaluation to participate in the evaluation. All data related to research, teaching, and service during the excluded period shall not be counted.
2. Supervision of graduate students and project students by teachers shall be counted in the academic year in which the student graduates. Where a student is jointly supervised by multiple teachers, the score shall be divided equally among the supervising teachers. Teachers of physical education courses and Center for General Education courses shall still be required to enter any four records under Item A1-3 to meet the requirements.
3. For co-taught courses, the score shall be divided equally among the participating teachers. Courses with the same course title offered in the same semester may be counted by class section.
4. Teaching materials prepared must be related to the courses taught and must cover the content required for the entire semester. However, the content may not be identical to teaching materials or handouts that have already been counted. Scoring shall be calculated per course per semester based on teaching materials. The teacher under evaluation shall bind the hard copy of the teaching materials into a volume and submit it to the Departmental **Teacher Evaluation Committee** for review. The required length of teaching materials shall be determined by each department at its discretion. For co-taught courses, teaching materials shall in principle be counted on an equal-share basis; however, if the teaching materials were not jointly prepared by all instructors, they may be handled according to the actual circumstances.
5. Each college may, in light of its characteristics, add bonus items. Such additions shall be implemented upon passage by the College **Teacher Evaluation Committee** and submission to the University **Teacher Evaluation Committee** for review and recordation.
6. Teachers who offer courses promoting intellectual property rights protection or gender equality, for example by incorporating digital learning materials on intellectual property rights protection or gender equality advocacy into course materials, additionally addressing intellectual property rights protection or gender equality-related content in presentations (beyond the originally planned course content), providing specific counseling to students or assisting with advocacy, or organizing and promoting activities related to respect for intellectual property rights or gender equality, among others.
7. Where a teacher supervises a student whose thesis is found, upon investigation, to involve plagiarism, the plagiarized thesis may not be counted toward the teacher’s evaluation in terms of theses or number of students supervised.

Teacher Evaluation Research Criteria Table

(Each item shall be determined based on the data recorded in the Base DataBase of Higher Technological and Vocational Education; where an item is not verified as passed, the teacher under evaluation shall separately provide supporting materials)

II. Research

Item		Basic Threshold	Passing Criteria
B1 Execution of Individual Research Projects	<ol style="list-style-type: none"> 1. Execution of research projects or industry–academia collaboration projects (excluding University-subsidized internal projects) 2. At least one personal presentation by the teacher (including exhibitions, instrumental [vocal] performances, or musical compositions for orchestral ensembles, held at an international venue or at a domestic venue with a review mechanism at the special municipal or higher level). 	<p>Number of cases: At least one case Amount: A cumulative total of NT\$250,000 or more during the evaluation period.</p>	<p>Each teacher shall, during the evaluation period, meet the basic threshold of at least two evaluation indicators among B1, B2, B3, and B4</p>
B2 Research-Derived Results	<ol style="list-style-type: none"> 1. At least one patent granted. 2. At least one technology transfer case (amount NT\$100,000, and already duly recorded). 3. At least one journal article (must be first author or corresponding author). 4. At least three conference papers (must be first author or corresponding author). 5. At least one monograph (must be one of the authors; translated books are excluded). 6. At least one Level-I or EI-indexed journal article (must be first author or corresponding author), which shall be regarded as meeting the B2 threshold. 7. At least one case of supervising students in entrepreneurship with actual results. 8. One oral presentation at an overseas conference. 9. Participation in an international competition with placement (limited to top three or bronze-medal-or-above rankings; where no ranking is specified, the actual award received shall be counted). 10. Participation in a national competition organized by government ministries or agencies with placement (limited to top three or bronze-medal-or-above rankings; where no ranking is specified, the actual award received shall be counted). 11. At least one complete live recording (CD) of a personal presentation by the teacher (including exhibitions, instrumental [vocal] performances, or musical compositions for orchestral ensembles, held at an international venue or at a domestic venue with a review mechanism at the special municipal or higher level). (May not be counted together with B1) 12. Other research results (supporting materials to be provided by the teacher). 	<p>Output results must meet at least two of the items listed on the left</p>	
B3 Execution of University-Wide Projects	<ol style="list-style-type: none"> 1. Execution of at least one University-wide project (e.g., the Higher Education SPROUT Project, High-Value Instrument Project, or other University-wide projects). 2. Organization of at least one University-wide arts or cultural activity. 	<p>Number of cases: At least one case</p>	

Item	Basic Threshold	Passing Criteria	
B4 Other Services Assisting the Promotion of Research and Development	<ol style="list-style-type: none"> 1. Supervising students to participate in National Science and Technology Council (NSTC) undergraduate research projects and obtaining funding at least once. 2. Supervising students to participate in on-campus, off-campus, or national practical project competitions or other exhibitions at least once. 3. Serving as a full-time counseling advisor for enterprises at the University's Incubation Center for one year or more. 4. Serving as a consultant or advisory committee member related to the promotion of research and development for one year or more. 5. Facilitating a strategic alliance with at least one project of substantive collaboration. 6. Completing industry-commissioned testing or analysis cases with a cumulative service amount exceeding NT\$200,000, with management fees duly returned to the University. 7. Publishing translated scholarly books in the fields of science, humanities, social sciences, or other disciplines. 8. Serving as a judge for professional field competitions on or off campus at least twice. 9. Serving as a reviewer of professional field papers on or off campus for at least two papers, or as a commentator at academic conferences at least twice. 10. Delivering professional field lectures on or off campus at least twice. 11. Participating in professional group performances on or off campus at least twice. 12. Other services assisting the promotion of research and development with supporting evidence of actual achievements. 	Service items must meet at least one of the items listed on the left	During the period, at least two evaluation indicators among B1, B2, B3, and B4 must meet the basic threshold

Notes:

1. Items that have already been submitted for scoring may not be counted again.
2. Recognition of the execution of government ministry/agency projects and industry-academia collaboration projects shall be based primarily on whether the teacher serves as principal investigator, co-principal investigator, or associate investigator. The calculation methods for the number of cases and amounts are as follows:
 - (1) Number of cases:
 Principal investigator = 1 case × 100%; co-principal investigator = 1 case × 50% ÷ number of co-principal investigators; associate investigator = 1 case × 30% ÷ number of associate investigators
 - (2) Amount:
 Principal investigator = total amount × 100%; co-principal investigator = total amount × 50% ÷ number of co-principal investigators; associate investigator = total amount × 30% ÷ number of associate investigators
3. For University-wide projects, such as the Higher Education SPROUT Project, High-Value Instrument Project, and other University-wide projects, recognition shall be based primarily on the determination of the executing unit.
4. The criteria for recognition of Level-I journals are publications in Science, Nature, SSCI, AHCI, SCIE, journals officially indexed in the TSSCI list for the social sciences recognized by the NSTC, and journals officially indexed in the THCI Core list for the humanities and social sciences.

Teacher Evaluation Counseling and Service Criteria Table

(Each item shall be determined based on the data recorded in the Base DataBase of Higher Technological and Vocational Education; for portions not covered by the database, the relevant administrative units shall provide the information, and where such units are unable to do so, the teacher under evaluation shall separately provide supporting materials)

III. Counseling and Service

	Item	Basic Threshold	Passing Criteria
C1 Basic Items	<p>1. Have actually served as a class mentor or quasi-mentor for a total of at least three semesters, and meet one of the following criteria:</p> <p>(1) While serving as a class or family mentor during a semester, timely submission of class meeting records, mentee activity outcome forms, and class student counseling records, with a submission rate exceeding 70%.</p> <p>(2) Serving as a volunteer counselor at the Student Counseling Center with fewer than three leaves in the semester, or providing academic and life counseling to students in general education courses with at least 10 counseling records completed; either shall be counted as one semester of quasi-mentor service.</p> <p>(3) Serving as an advisor or coach of a student representative team for one semester shall be counted as one semester of quasi-mentor service.</p> <p><u>(4) For teachers affiliated with special programs of the International College, the Graduate Institute of Bioresources, the Center for General Education, or the Language Center, providing academic and life counseling to students with at least 10 counseling records and certification by the unit head shall be counted as one semester of quasi-mentor service.</u></p> <p>2. Participation in at least three workshop meetings organized by the Office of Student Affairs over three academic years.</p> <p>3. Attendance at more than 50% of Departmental, Graduate Institute, Center, Program, Class, or Office Affairs Meetings.</p> <p>4. Within the evaluation period, timely completion of the following forms in the Ministry of Education’s Base DataBase of Higher Technological and Vocational Education, with no revision records: Form 1-6 (Teacher External Professional Services), Form 1-7 (Teacher Academic/Professional Activities), Form 1-9 (Teacher Journal Articles), Form 1-10 (Teacher Conference Papers), Form 1-11 (Teacher Published Monographs [Including Chapters] and Other Works), and Form 1-13 (Teacher Awards and Honors). (This item is implemented starting from Academic Year 2023.)</p>	<p><u>Items 1.1–4 must all be satisfied</u></p> <p>2. For those not serving as mentors under the University’s Mentor System Implementation Regulations, recognition shall be granted as quasi-mentors.</p> <p>3. Mentors are recognized based on data recorded in the Base DataBase of Higher Technological and Vocational Education; quasi-mentors are recognized by the relevant administrative unit based on supporting materials provided by the teacher under evaluation.</p> <p>4. Item 4 is recognized based on data recorded in the Base DataBase of Higher Technological and Vocational Education (administered by the Computer Center).</p>	Each teacher shall, during the evaluation period, meet the C1 Basic Items and achieve at least two C2 Bonus Items

C2 Bonus Items	<ol style="list-style-type: none"> 1. Serving as a member of department-, college-, or University-level term-based committees (including agricultural extension teachers) for at least one academic year, with an attendance rate exceeding 50%. 2. Serving as an advisor to a student club for two semesters or more, participating in at least one general assembly per semester, and submitting meeting records. 3. Assisting the University in organizing domestic or international conferences, or regional, national, or international activities or competitions, on two occasions. 4. Participating in continuing education training courses on two or more occasions. 5. Serving as a “Pin-Chuang” entrepreneurship mentor for at least one academic year. 6. Serving as a career mentor and participating in at least one career-mentor–related meeting or workshop per semester. 7. Participating in University recruitment activities (including serving on admissions committees, assisting departmental recruitment, recruitment promotion, proctoring, test room entry, question drafting, grading, oral examinations, or document reviews) on two or more occasions. 8. Serving as a volunteer counselor at the Student Counseling Center for one full semester, with fewer than three absences. 9. Serving as a member of an investigation team for campus <u>gender-related incidents</u>. 10. <u>Carrying out the Higher Education SPROUT Project or the University Social Responsibility Program, with supporting evidence of related performance.</u> 11. Other services, on or off campus, with supporting evidence of actual achievements. 	At least two of Items 1– 11 must be satisfied	
----------------	---	--	--

Notes:

1. For participation as a **member of department-, college-, or University-level term-based committees (including agricultural extension teachers)**, committee members on official business trips may be regarded as present.
2. Each year, priority shall be given to providing Center for General Education teachers with opportunities to serve in various proctoring duties, and the Center for General Education may assist the Counseling Center with new-student psychological testing.

